

Approved:

3-12-18

MINUTES

MEETING OF: HISTORIC PRESERVATION COMMISSION
DATE OF MEETING: January 8, 2018
TIME OF MEETING: 5:00 PM
PLACE OF MEETING: Georgina Cole Library Community Room

CALL TO ORDER:

Commissioner Bender called the meeting to order at 5:00 p. m.

ROLL CALL:

Present: Commissioners Bender, Boone, Nelson

Absent: Commissioners Geldner and Sander

Staff Present: Suzanne Smithson, Deputy Library Director

APPROVAL OF MINUTES

- The minutes of special meeting held October 23, 2017 minutes were approved (Nelson/Boone and vote 3, 0, 2, 0) with Commissioners Geldner and Sander absent.
- The minutes of special meeting held August 21, 2017 and the regular meeting held on September 11, 2017 were not approved due to lack of quorum who were at those meetings.

PUBLIC COMMENT

None

ELECTION OF CHAIR AND VICE CHAIR

The commission moved to postpone the election of Chair and Vice Chair until a new commissioner has been appointed. (Nelson/Boone and vote 3, 0, 2, 0) Commissioners Geldner and Sander absent.

2018 MEETING SCHEDULE

The commission moved to change the regular meeting date of November 12, 2018 to November 5, 2018 due to the Veterans Day Holiday. (Boone/Nelson and vote 3, 0, 2, 0) Commissioners Geldner and Sander absent.

HISTORIC PROPERTY INVENTORY

The inventory is being coordinated with the ordinance revisions. See next agenda item.

ORDINANCE REVISIONS FOR THE MUNICIPAL CODE

Commission Liaison Smithson updated the commissioners about the potential revisions to the Municipal Code. She received final revisions by Special Counsel to the City Attorney, Pete Grover, from the City Attorney's office this afternoon but they have not yet been reviewed by Liaison Smithson and Assistant City Attorney, Ron Kemp. When they are ready, the nine page revisions will be mailed out to the commissioners. The plan is to bring the approved revisions to the March meeting and then prepare to send the updates to City Council. Liaison Smithson will write up the staff report with the help from Historic Sites Manager, Mick Calarco and Assistant City Attorney, Ron Kemp.

PROPERTIES OF CONCERN

Commissioner Laurie Boone commented that Magee House has had issues with homeless people sleeping at the park. Commissioner Boone shared that there have been more patrols around the area and the Homelessness Outreach Team (H.O.T.) is trying to get a handle on the problem. Commissioner Boone attended a presentation by Interim Community & Economic Development Director, Debbie Fountain, in which she spoke about what the H.O.T. committee is and what their plan is to help with the homelessness in our area. Commissioner Jack Nelson stated this is not an Historic Preservation Commission issue, but Commissioner Boone stated that it becomes an issue when it is affecting historic properties because they are more vulnerable. Commissioner Kevin Bender asked if the third-grade tours are getting more comfortable in Magee Park now. Commissioner Boone said they are more comfortable with the third-grade tours because the City of Carlsbad has had the park tables and restrooms sanitized making it cleaner and safer for those who come to the park. The park ranger program has also been very helpful.

Commissioner Boone also commented that it would be a good idea to stay on top of it by hearing what's happening and by listening to the statistics and going by the park and see how the rules are being enforced.

Commission Liaison Smithson notified the Commission that there is a property on Adams Street which the owner's daughter, Catherine Bryan, would like to have listed as a historic property. Ms. Bryan sent a packet to the City Attorney who then forwarded it to Liaison Smithson. Liaison

Smithson shared that she replied to Ms. Bryan clarifying next steps. These steps, according to the current municipal code, include that Ms. Bryan needs to provide additional information, the Historic Preservation Commission would need to hold a public hearing with fourteen days published notice, and notification sent to all property owners including financial institutions. The Commission's role would be evaluating the submitted materials and recommending historic designation or not. To address this property at the March Commission meeting, Ms. Bryan would need to have the required materials submitted by early February. Commissioner Boone remembers being at the council meeting where Ms. Bryan made her presentation. She said code enforcement would like to condemn the property. The property is in very poor condition.

Commissioner Boone reported that there is a eucalyptus tree on Chestnut which had a branch fell off and crushed a car. Then one tree at Holiday Park had a branch fall and killed a person. She is concerned that the trees will be cut down in fear of branches falling. But she feels that the eucalyptus trees are an important part of the Carlsbad heritage.

After this discussion of historic trees, Liaison Smithson shared the Commission's former project, the Heritage Tree Report with the Commissioners who were not on the Commission at the time. Arborist Mark Wisniewski surveyed the area in the village and surrounding area for the Heritage Tree Report which was done in two phases. The report can assist in determining if a tree has been identified to be of a historic nature. This report was approved by the Historic Preservation Commission in 2010 then sent to Parks & Recreation to be included in the Community Forest Management Plan. It has yet to be presented at the Parks & Recreation Commission due to unresolved sewer lateral concerns. Trees included in this survey included privately owned trees visible from public areas and city trees.

CARLBAD HISTORICAL SOCIETY UPDATE

No current update

COMMISSION LIAISON ANNOUNCEMENTS

Liaison Smithson updated the commission on the Street Tree Removal Request Form. At a prior meeting of this Commission, the Commissioners asked if the question "is it a historic tree?" be added to the form. Parks Services Manager Kyle Lancaster agreed that it will be considered to add that question to the form

Liaison Smithson shared with the commissioners of upcoming training for Boards and Commissions for protocol and the Brown Act.

Liaison Smithson notified the commission that the Cultural Resource Guide was accepted on October 24, 2017 by council and a link is on the City's web site for viewing.

COMMISSIONER COMMENTS

Commissioner Boone shared a picture of the tree on Chestnut just before Tyler Street that was removed.

Commissioner Bender asked about sending a letter to Mr. Capp and Mr. Majer thanking them for their response and interest. Liaison Smithson responding that letters have been drafted to send to both Mr. Capp and Mr. Majer.

ADJOURNMENT:

Meeting adjourned at 6:00 p.m.

Dianna Galindo
Recording Secretary